



Please use this checklist as a guide and submit all documents that apply to your individual situation.

- Paystub(s) for most current 30-day period (for VA, most recent LES)
Must include name, employer name, current earnings, and year-to-date earnings.
 - Past two (2) years W-2 forms for all employment
 - 1040 Personal tax returns for the most recent two (2) years
*Tax returns must include all pages and all schedules. We can make copies at our office.
If you did not file taxes, we need a letter of explanation and/or a copy of the filed extension.*
 - If first-time homebuyer,
 - Personal tax returns for the past three (3) years (all pages)
 - If self-employed,
 - Add business tax returns for the past two (2) years (all pages)
 - Add year-to-date profit and loss statement
 - Bank statements (all pages) and all other asset statements for the most recent 60 days.
Statements must contain all pages, name, and account number. If obtained at a bank branch, they must be date stamped and signed/initialed by the teller. If they are obtained online, they need to show name, name of bank, and at least a portion of the account number.
 - Landlord's name, address, and phone number for the last 2 years, if applicable
 - Bankruptcy papers (all pages), including discharge paper, if applicable
 - Divorce decree(s), if applicable
 - Child support documentation, if applicable
 - Homeowner's Insurance company name, agent name, and phone number, if available
 - Homeowner's Insurance information for any other owned properties, if applicable
 - Photocopy of Driver's License, State issued ID, Passport, or Alien Registration Card
We can make copies of IDs at our office. Please do NOT make a photocopy of Military ID.
 - Copy of signed purchase contract (all pages), if available
 - Copy of cleared earnest money check (obtain from bank or online—front and back of check)
 - Appraisal check made payable to Wallick & Volk in the amount of \$500.
 - Sign and return all enclosed documents, if applicable
- If VA,**
- Proof of Service: i.e. DD214 (member copy 4), Statement of Service, Points Statement, NGB Form 22 etc.
 - Certificate of Eligibility, if previously issued
 - Orders to report, if applicable
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Cindy Bradley, bradleyteam@wvmb.com
NMLS#279496, WYML0 #108
Cell: 307-631-9592
Fax: 307-638-9312
Office: 307-635-3130

Wallick & Volk
229 Storey Blvd Ste B
Cheyenne, WY 82009
Wallick & Volk #2153
Nat'l Branch #287971, Corp NMLS #2973



Not a commitment to lend or extend credit. Apply: cindybradleyteam.com



Quick Pre-Qualification

FAX TO: 307-638-9312 (no cover needed)

EMAIL TO: bradleyteam@wvmb.com

By signing below, I/we authorize Wallick & Volk, Inc. to check my/our credit history in conjunction with pre-qualifying for mortgage financing.

Borrower 1

Please Print Legibly

NAME: _____

PHONE: _____

ADDRESS: *street* _____
city/state _____

DATE OF BIRTH: _____

SSN: _____

CURRENT EMPLOYER: _____

START DATE: _____

GROSS INCOME: _____

circle Hourly/Monthly/Yearly

OTHER INCOME:

CHILD SUPPORT: _____

DISABILITY: _____

SOCIAL SECURITY: _____

RETIREMENT: _____

OTHER: _____

ASSETS:

CHECKING BAL: \$ _____

SAVINGS BAL: \$ _____

401K: \$ _____

OTHER: \$ _____

HAVE YOU OWNED A HOME IN THE PAST 3 YEARS? *circle* YES NO

SIGNATURE: _____

DATE: _____

Borrower 2

Please Print Legibly

NAME: _____

PHONE: _____

ADDRESS: *street* _____
city/state _____

DATE OF BIRTH: _____

SSN: _____

CURRENT EMPLOYER: _____

START DATE: _____

GROSS INCOME: _____

circle Hourly/Monthly/Yearly

OTHER INCOME:

CHILD SUPPORT: _____

DISABILITY: _____

SOCIAL SECURITY: _____

RETIREMENT: _____

OTHER: _____

ASSETS:

CHECKING BAL: \$ _____

SAVINGS BAL: \$ _____

401K: \$ _____

OTHER: \$ _____

HAVE YOU OWNED A HOME IN THE PAST 3 YEARS? *circle* YES NO

SIGNATURE: _____

DATE: _____

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